

# Content Upload



## **To upload content on a WordPress blog website here's how I do it:**

First, I log into my WordPress dashboard. This is the back-end of my site where I can control everything from the look of the site to the content that gets published. To get there, I usually type in my website's URL followed by `"/wp-admin"` and log in with my username and password.

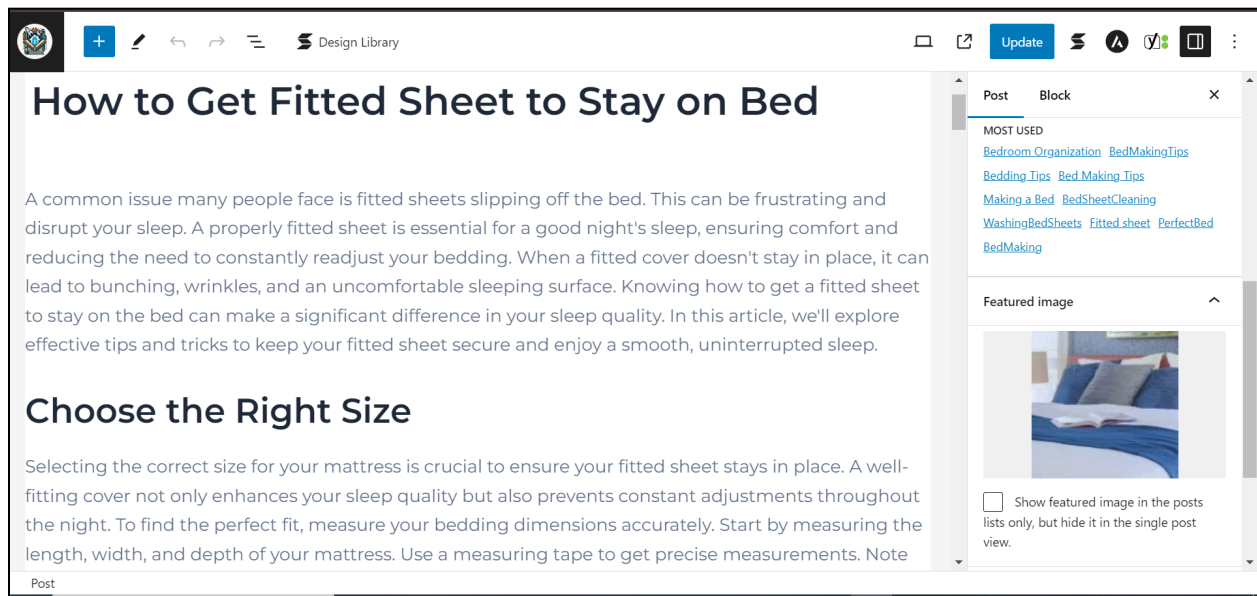
Once I'm in the dashboard, I look for the "Posts" section on the left-hand side menu. When I hover over "Posts," I see options like "All Posts," "Add New," "Categories," and "Tags." To upload new content, I click on "Add New." This action takes me to the post editor, a place where I can write and format my post.

In the post editor, I start by adding a title to my post in the space provided at the top. Below the title, there's a large area where I can write my content. WordPress's editor is pretty powerful and allows me to do a lot of things like changing the text format, adding links, creating bullet lists, and more. I can even add media like images or videos by clicking on the "Add Media" button above the editor. This opens the media library, where I can either select existing media or upload new files from my computer.

If I want to categorize or tag my post to make it easier for my readers to find related content, I can do so in the sections usually found on the right side of the editor. I simply type in relevant categories or tags and select "Add."

Before I publish the post, I usually preview it to make sure it looks good by clicking the "Preview" button. Once I'm happy with how everything looks, I click the "Publish" button to make my post live on my site. And that's it! My content is now uploaded and visible to my readers.

WordPress also offers options to schedule posts, so if I want my post to go live at a specific time, I can set that up before clicking "Publish." This feature is really handy for keeping a consistent posting schedule without having to manually publish each post.



The screenshot shows the WordPress editor interface. At the top, there is a navigation bar with a logo, a plus sign, a pencil icon, and navigation arrows. The main content area displays the title "How to Get Fitted Sheet to Stay on Bed" and a paragraph of text. Below the text is a section header "Choose the Right Size" followed by another paragraph. On the right side, there is a sidebar with a "Post" tab and a "Block" tab. The "Post" tab is active, showing a "MOST USED" section with several links: [Bedroom Organization](#), [BedMakingTips](#), [Bedding Tips](#), [Bed Making Tips](#), [Making a Bed](#), [BedSheetCleaning](#), [WashingBedSheets](#), [Fitted sheet](#), [PerfectBed](#), and [BedMaking](#). Below this is a "Featured image" section with a small image of a bed and a checkbox labeled "Show featured image in the posts lists only, but hide it in the single post view." The word "Post" is visible at the bottom left of the editor area.

The screenshot shows the WordPress post editor interface. At the top, there's a navigation bar with a 'Design Library' tab and various editing tools. The main content area displays a draft post titled "How to Get Fitted Sheet to Stay on Bed - 10 (Top Tips)" dated "Jun 7, 2024". The post content includes a short paragraph and a small image of a bed with a blue sheet. Below the content, the 'SEO title' field is populated with "Title Page Separator 10 (Top Tips)", and the 'Slug' field contains "how-to-get-fitted-sheet-to-stay-on-bed". The 'Meta description' field contains the text: "Learn how to get a fitted sheet to stay in bed with our easy tips and tricks. Enjoy a secure and comfortable sleep with these solutions." On the right-hand side, a sidebar shows the 'Yoast SEO' analysis, indicating "Readability analysis: Good" and "SEO analysis: Good". Below this, there's a 'Tags' section with a list of existing tags: "BedSheetStraps", "FittedSheetTips", "KeepSheetsInPlace", "SheetFittingGuide", and "SnugFittedSheets".

**Thank you for exploring my portfolio.**